

**El Monte Union High School District**  
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 Assessment, Accountability, and Family Engagement Department  
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**District English Learner Advisory Committee (DELAC)**

May 28, 2020 Virtual Meeting (Google Meet)

5:30 – 7:30 p.m.

**AGENDA**

Sra. Mondragon	<ol style="list-style-type: none"> <li>1. Sign-in and Welcome Meeting called to order at _____ by Mrs. Mondragon, DELAC president.</li> <li>2. Approval of the agenda</li> <li>3. Reading and approval of the minutes for January 23, 2020 and February 27, 2020.</li> </ol>
Sra. Echeverria	<p><b><u>Compliance Items</u></b></p> <ol style="list-style-type: none"> <li>4. District program, goals, and objectives <b>[I-EL 2.1(c)]</b>: COVID-19 LCAP Report</li> <li>5. Consolidated Application <b>[I-EL 2.3]</b></li> </ol>
Srta. Alvidrez	<ol style="list-style-type: none"> <li>6. Compliance with applicable teacher and instructional aide requirements. <b>[I-EL2.1(d)]</b></li> <li>7. Reclassification Procedure <b>[I-EL 2.1(e)]</b></li> <li>8. Written Notifications to Parents <b>[I-EL 2.1(f)]</b></li> </ol>
Sra. Mondragon  Srta. Alvidrez	<p><b><u>Additional Items</u></b></p> <ol style="list-style-type: none"> <li>9. Site ELAC reports</li> <li>10. Presentation of Certificates</li> </ol>
Sr. Velasquez	<ol style="list-style-type: none"> <li>11. Announcements       <ol style="list-style-type: none"> <li>a) Summer School Distance Learning: Continuing students: Session 1 – June 29 to July 10, 2020 Session 2 – July 13 to July 24, 2020 Incoming 9<sup>th</sup> graders: July 27 to August 7, 2020</li> <li>b) 2020-2021 Registration (Tentative): August 3 to 14, 2020</li> <li>c) First day of school 2020-2021: August 18, 2020</li> <li>d) Next DELAC meeting: Thursday, November 19, 2020</li> </ol> </li> <li>12. Meeting Evaluation and DELAC Report Form</li> </ol>
Sra. Mondragon	<ol style="list-style-type: none"> <li>13. Adjournment Meeting adjourned at _____ p.m.</li> </ol>

To add agenda items for the next meeting, please call the Assessment, Accountability, and Family Engagement office at (626) 444-9005, ext. 9916, or by email to rossana.alvidrez@emuhsd.org

**District English Learner Advisory Committee  
LEGAL REQUIREMENTS**

<i>Date Completed</i>	<b>LEGAL REQUIREMENTS</b>
12/12/2019	1. Each local education agency (LEA) with more than 50 English learners (ELs) must have a functioning DELAC or a subcommittee of an existing district committee in which at least 51 percent of the members are parents of ELs and not employed by the district. <b>[I-EL 2.0]</b>
	2. The DELAC <b>shall advise</b> the school district governing board on all of the following tasks:
12/12/2019 01/23/2020	a) Development of a district master plan, including policies guiding consistent implementation of EL educational programs and services that takes into consideration the SPSA. <b>[I-EL 2.1(a)]</b>
01/23/2020 02/27/2020	b) Conducting of a district-wide needs assessment on a school-by-school basis. <b>[I-EL 2.1(b)]</b>
05/28/2020	c) Establishment of district program, goals, and objectives for programs and services for ELs. <b>[I-EL 2.1(c)]</b>
05/28/2020	d) Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements. <b>[I-EL 2.1(d)]</b>
05/28/2020	e) Review and comment on the district's reclassification procedures. <b>[I-EL 2.1(e)]</b>
05/28/2020	f) Review and comment on the written notifications required to be sent to parents and guardians. <b>[I-EL 2.1(f)]</b>
01/23/2020 02/27/2020	g) Review and comment on development of the Local Control and Accountability Plan (LCAP). <b>[I-EL 2.1(g)]</b>
12/12/2019 01/23/2020 02/27/2020	3. Each LEA must provide appropriate training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal advisory responsibilities. <b>[I-EL 2.2]</b>
05/28/2020	4. The consolidated application must also include certifications by appropriate district advisory committees that the application was developed with review and advice of those committees. <b>[I-EL 2.3]</b>
	<b>ADDITIONAL ITEMS</b>
02/27/2020	5. Review the Uniform Complaint Procedure (UCP), the <i>Williams</i> Complaint Procedure, and the UCP notification procedure. <b>[II-UCP2]</b>
12/12/2019 01/23/2020	6. Review the district Parent Involvement policy. <b>[I-CE2.2(c)]</b>
12/12/2019 01/23/2020	7. Review and/or revise DELAC bylaws.
12/12/2019	8. Elect DELAC Officers.